

Seymour Library Board of Trustees Approved Minutes

Date: 03-15-2016

Call to Order

The regular meeting of the Seymour Library Board of Trustees Approved Minutes was called to order at 7:02pm on 03-15-2016 by Board Vice-president Linda Sanford.

Attendance

Present: David Brannigan, Brigitte Duschen, Taysie Pennington, Scott Rochette, Linda Sanford, Christopher Wilcox and Carl Gouveia (Director)

Absent: SriRam Bakshi (Medical Leave)

Guests: Abby DeVuyst , Staff librarian

Public Comments

none

Approval of Minutes

After review, and with a motion from D. Brannigan, seconded by B. Duschen the minutes of the 23 February 2016 meeting were unanimously approved.

Approval of Bills and Treasurer's Report

After review, and with a motion from D. Brannigan, seconded by S. Rochette the Treasurer's Report and payment of bills were unanimously approved.

Director's Report

Director Gouveia reported on the updates to the computer systems and the installation of iPad in the Children's section. Due to budget constraints, the CARL-X catalog system will be retained for another cycle. He also reported on the support for the Bookmark contest by the Kiwanis service organization and legislators Ortt and Robach. Winners will be announced on March 25th. The NYLA Legislature Advisory day in Albany was attended by Director Gouveia and he reported on the numerous positive contacts that he made.

President's Report

none

Old Business

Standing Committee Updates

Financial

Board Action Requested

Motion: Approve and pay the bills reviewed by L. Sanford

With a motion made by S. Rochette, seconded by B. Duschen the motion was unanimously approved

B. Duschen and D. Brannigan volunteered to sign bills before the April 19th Board Meeting

Nominating

No report

Operational

Director Gouveia reported on the status of the air conditioning equipment and May 15th is now the target date for their complete installation. C. Gouveia indicated that the MOU regarding the solar park project has been reviewed by the Board's counsel and a final vote on the project will occur at the March 21st Village Board meeting. With the long awaited installation of the new drinking fountains, gratitude was once again extended to John Rombaut for his selfless service to Seymour library. A tour of the Local History room after the Board Meeting featured the new state of the art book scanner.

No Board Action Requested

Personnel

No report

Strategic Planning / Management

Bylaw review

Ad Hoc Committee Updates

Volunteers for the Financial and Facilities Committees were solicited. T. Pennington volunteered for the Facilities and B. Duschen and C. Wilcox agreed to serve on the Financial Committee.

Bylaw Review and Update

A meeting is scheduled for March 23rd to begin a review of the 2004 By Laws

Friends

L. Sanford reported that the recent meeting was primarily devoted to enhancement of the Annual Friends Booksale

New Business

B. Duschen and C. Wilcox will serve on the Financial Committee while T. Pennington will join the Facilities Committee.

Adjournment

Meeting was adjourned at 8:20 by L. Sanford

Minutes submitted by: D. Brannigan